



September 15, 2020

**IMPORTANT NOTICE FOR SERVICES AT ST. MADELEINE SOPHIE'S CENTER**

Subject: Alternative Services Implementation in the Month of September 2020 - Delivery Framework from Department of Developmental Services Directive: Policies and Procedures for Utilizing Alternative Nonresidential Services During the COVID-19 State of Emergency

Dear Students, Families, Care Providers, and Group Homes,

St. Madeleine Sophie's Center has been providing Alternative Services since April 2020 due to the COVID-19 pandemic. As of September 1, 2020, all students must be receiving Alternative Services via zoom, teachable, home visits, and/or phone calls. If you are not already participating in these services, please call your Case Manager or the Manager of your program immediately to set up an appointment to discuss student skills and needs for Alternative Services. This is required in order to meet the service agreements with San Diego Regional Center and Department of Developmental Services.

***In the month of September 2020, St. Madeleine Sophie's Center must engage all students in Alternative Services as an option until we can do in person services on our campus.***

Additionally, all students must have an individual assessment of skills, preferences, and service needs, plus an individual service plan completed by October 31, 2020 to meet these guidelines and be enrolled at St. Madeleine Sophie's Center. Please fill out the enclosed survey or complete it online at <https://www.surveymonkey.com/r/GTFGKNP>. to help us start this process. Our staff will then follow up with you to complete these requirements.

We are in the process of developing a plan and providing in-person services at St. Madeleine Sophie's Center. More information regarding this offering will be provided later, however guidelines will continue to restrict how many students we can have on campus until the State and County have lifted all restrictions. Students and families will be notified via a phone call and/or email when they can return to their program safely.

St. Madeleine Sophie's is taking every safeguard and following all guidelines to keep all parties safe.

***If you are not planning to take Alternative Services or in person services with St. Madeleine Sophie's Center, please notify us right away! That way we can meet with you and determine your enrollment and program needs at St. Madeleine Sophie's Center.***

Your participation and involvement in Alternative Services, In-person Services, and Virtual Programming opportunities is necessary for our programs to continue.

If you have questions, please call and speak to your Case Manager and/or the Manager of your program.

Stay safe and we hope to see you soon.

Warm regards,



Debra Emerson, MBA  
Chief Executive Officer

Enclosures:

Alternative Services Survey  
Virtual Services and Reopening FAQs