



July 1, 2020

Dear Families and Care Providers,

St. Madeleine Sophie's Center is preparing a Covid-19 re-entry plan which will guide us and provide procedures for our students' re-entry. This will also allow you to make an informed decision about how and when to re-enter services during the ongoing COVID-19 pandemic.

Based on guidelines from the Department of Developmental Services, the re-entry plan has the following three Phases:

- Phase 1- Limited occupancy and offers services in shifts, alternating days and via zoom plus house visits, and consider using weekends. Offer alternative service delivery including Tailored Day Services, teleservice, in-home service.
- Phase 2 -Partial entry to reinvented services. Limited occupancy and offers services in shifts, alternating days and via zoom plus house visits, and consider using weekends. Offer alternative service delivery including Tailored Day Services, teleservice, in-home service.
- Phase 3 – Full entry to reinvented services. (End of Stay Home Order)

The guidelines also recommend that higher risk individuals, including those over 65 or with a serious medical condition continue to stay home until the Stay Home Order is lifted.

At this time, we do not yet have a date for reopening and we don't have a timeline for each phase, but we will announce our reopening date once it is approved by all required agencies. When we do open there will be limited students allowed on campus and services will be revised to meet the new guidelines.

The health and safety of our students and staff continues to be our top priority, so we will be taking the highest levels of precautions including physical distancing, increased hand washing, the wearing of facial coverings, use of personal protective equipment (PPE), use of hand sanitizer, disinfecting of high contact areas, and health screenings. These new safety guidelines will be included in our safe reopening plan, which will be available on our campus and posted on our website once it is finalized. The plan follows all County Health Department, Cal/OSHA, Department of Developmental Services, Regional Center and Community Care Licensing guidelines.

We are including a questionnaire with this letter, which can also be submitted online at <https://www.surveymonkey.com/r/SMSC-Covid19>. This will help us establish how many students plan to return to programming on campus and which students are able to meet the new health and safety guidelines of each phase. Please complete the survey as soon as possible and by July 10th at the latest, as the information will help us get the necessary approvals for reopening.

If you have questions, please feel free to call your Program Manager.

Thank you for all your support during these unusual times and we look forward to seeing you in the near future.

Warm regards,

Debra Emerson
Chief Executive Officer